



Wesley Woods COVID-19 Plan

April 19, 2021

COVID 19 Point of Contact for Wesley Woods:
Emily Reed- Summer Executive Director 814-335-2052

Introduction

1. This plan is a working and living document that will change as more information concerning COVID-19 is made available. It is our intent to outline the necessary changes for the 2021 camping season and beyond for the Wesley Woods camp experience. All information in this document is our best understanding of the CDC and PADOH Guidelines. We will go through each of the different areas of camp that will be affected by the changes required to mitigate COVID-19.

General Structure

1. Camp will look different for the summer of 2021.
2. Number of campers- Campers will be housed in cabins with 16 people per side, which includes a minimum of 2 counselors, A total of 32 per building. The cabins will be camp/cohort specific for the week and campers will remain in their designated areas. A note that our Exceptional Persons camp has a one adult for every 2 or 3 campers and these campers often only utilize our bottom bunks so they end up sleeping 8 per side of a cabin, our Exceptional persons campers are the only campers on camp during their week so their housing will be as spread out as possible for sleeping throughout our 5 cabins if needed.
3. Free play areas like the playground and gaga pit will be limited to by appointment only play times. This will allow our staff to thoroughly clean and sanitize the location between each use.
4. There will be staggered check in times, staggered meal times, staggered swim times all to allow for cleaning in between groups that are using those areas.
5. Camps will be divided into “family groups” or chorots/pods, which will consist of those sharing sleeping space in the cabins. This will allow us to contact trace if necessary.

Registration

1. Only one parent will be allowed to accompany the child through the registration process and we ask that you keep extra children at home when at all possible to reduce the number of people during registration.
2. Sunday registration looks different this summer. First, our guests will be greeted by mask-wearing staff members. Please park in the main parking lot. Registration will begin at a temperature check and screening station. A camp staff will take the

campers temperature and ask questions in regards to symptoms, travel and any possible exposure to a COVID positive case. This will occur as you enter the paved circle from the main parking lot. If your child has a temperature or there is any concern with answers to the screening questions will be sent home and not allowed to advance further through the process.

- a. Do you have you in the last week had a fever equal to or higher than 100.4 degrees or symptoms such as new or worsening cough, shortness of breath, sore throat, chills, repeated shaking with chills, body aches, muscle pain, headache, or new loss of taste or smell, headache, diarrhea, nausea or vomiting, and runny nose?
 - b. In the past 14 days, have you had a potential exposure to a person with COVID-19 or someone who is waiting for test results for COVID-19?
 - c. In the past 14 days, have you visited any state outside of Pennsylvania?
 - d. Have you tested positive for COVID-19, have a test pending for COVID-19, or been told by a medical provider that you may or do have COVID-19?
3. Second, there will also be a COVID waiver to read and sign at that time. Once you have been cleared to leave that check in point you will walk around the paved circle to the pavilion next to the dining hall. If you or your child needs to use the restroom the restrooms at the front entrance to the dining hall will be open but we ask that you do not continue any further into the dining hall.
 4. Once you get to the McKnight Pavilion located beside the dining hall you will check in with the registration worker that will verify that your bill has been paid in full and that all online forms have been completed. Once signed in you will have a few additional check in stops as needed for your camper: medical center or dietary needs and then a final stop in your cabin to sign them in on paper with their dean and meet their counselors.
 5. **If your child has medication** you will move to the Medical Check-in station (Remember that all prescription and over-the-counter medications must come in the original containers and include all proper labeling.) Health center staff will wear masks and gloves to receive medications and talk to families. (Remember that all prescription and over-the-counter medications must come in the original containers and include all proper labeling.)
 6. **If your child has a dietary concern** like a food allergy you will meet with one of our kitchen staff members to discuss what that allergy looks like, accommodations and reactions etc. Some campers can not eat certain things others can not have them in the room so we need to understand the severity to best accommodate food allergies.
 7. We will be holding **staggered check in times** for each camp to limit the number of people arriving at each time. We ask that you remain in your vehicle until your registration time or if waiting outside please remain socially distanced from others. Please arrive as close to your time as possible as those are the campers we will be allowing into the registration process. Each camp will be given a designated time frame for their campers to register on Sunday. These times will be sent out and located on our website as well for easy reference. Arrangements will be made individually with families that have campers at different camps.

Food Service

1. All kitchen staff will be required to wear masks and gloves during food preparation and while serving food.
2. We will serve camps in family groups which are to remain socially distanced while in the dining area. Campers will receive their food through the serving line at staggered meal times and sit in their assigned area of the dining hall or pavilion to reduce the missing of groups.
3. Masks must be worn while in the dining hall and when not seated and eating at your table.
4. The restrooms in McKnight dining hall will be cleaned in accordance with CDC guidelines between each meal.
5. Staff will sanitize tables after the mealtimes
6. Guests will drop off plates and silverware at the dish room window.
7. We will bring the desserts to the tables for meals that have desserts.
8. A staff member or volunteer will pour the drinks for each camper at the table to limit contact.
9. Snacks will be packaged in individual servings whenever possible.

Camp Store

1. The camp store will be open by appointment only for summer 2021. The limit of campers inside the store at any time is two with an additional adult along with the camp store staff person. We have limited the number of campers to two because of the size of the camp store. We will ask campers to only touch the items they intend to purchase.
2. Camp Store will have commonly touched surfaces disinfected between groups by person running the store.

Pool

1. For the Summer 2021 we will not have open swim.
2. The pool will be open by appointment only. Meaning the group leader will have to request the time prior to use. We will limit the number of family groups at the pool to one due to the inability to properly social distance in the pool setting.
3. The pool house will be cleaned between groups to mitigate the spread of COVID-19

Camp Transportation

1. Any vehicle used to transport campers, will be sanitized in between uses by either camp staff or the owner if a private vehicle.
2. We will also have bus transportation available for certain camps. That vehicle will be cleaned between each use by DNR Transportation as well.

Health Center

1. These are challenging times, and we at Wesley Woods want you to know that we take the health and safety of our campers and staff extremely seriously. We believe that with our safety plan in place, we can provide a healthy, enjoyable experience for your child at camp. Some time away from home, out in God's green

world, with other kids and adults who want to love and serve Jesus could be just what the doctor ordered after a long season of isolation.

Staff Training

1. Staff will be trained in activities that promote socially distant activities
2. Staff will be trained in what symptoms to watch for in themselves or campers related to COVID 19.
3. Staff will be trained in proper cleaning protocols for cleaning and cooking according to state guidelines.
4. Staff be will trained in CPR and First aid
5. Staff will be trained in proper distancing and mask wearing practices
6. Our staff will wear their masks anytime they are in contact with campers
7. Staff will self monitor for any symptoms of Covid 19 daily and will not report to work if they are experiencing symptoms and will contact their supervisor
8. Any staff that has come in contact with a staff that is experiencing symptoms will monitor for symptoms.
9. Any staff that is experiencing multiple symptoms, at the direction of the camp nurse will isolate and be transported for COVID 19 testing.
10. If a staff member tests Positive for COVID 19 any other staff or individuals that have been in close contact will quarantine for the amount of time determined by the PA DOH.
11. Summer staff will drive on site June 5th for staff training and will remain on site for the 2 weeks before our camping season starts.
12. Back up plan for if staff becomes ill and needs to be off due to covid. Our staff is being cross trained to handle all aspects of camp not just one specific job so we have multiple staff that can lifeguard, cook, lead high and low ropes course etc. Should a staff need to take time off other staff will cover the vacancy or additional volunteers will be organized from a list of approved volunteers that have their clearances and have been trained on our current protocols.

Before Camp

1. Please monitor your camper for any symptoms of COVID 19 including a fever or possible exposures.
2. No one with a fever over 100.4, a cough, or who has had either in the week before camp should come to camp.
3. All camp staff will be evaluated regularly for symptoms of illness or potential exposure to a COVID 19 positive case, and the camp facilities will be thoroughly cleaned on a routine basis.

During Camp

1. Once campers join their camps in the cabins, they become a family group. That means that distancing rules will be maintained as much as possible, with the understanding that they might not be while the group is inside. Masks will be worn when allowable based on activities, examples of non allowable times to wear masks: swimming, athletics activities, high ropes, rock climbing etc where masks pose a safety risk will not be required. In those situations social distancing will be encouraged. The family groups will be kept together and out of contact with other

groups as much as possible. Masks will be worn when they encounter other family groups or camp staff.

Our Exceptional Persons (adults over 18 with a disability) camp is an exception to this due to the higher vulnerability of this group they will wear their masks at all times unless they are eating, sleeping or swimming when it is not able to be worn. Our staff will also have been on camp for the 2 week period before these campers arrive to limit outside exposure to our staff that could be passed to the exceptional persons campers.

2. Contact games between family groups will be prohibited (and those within family groups limited), as will large-group gatherings unless they can occur outside with plenty of distance between family groups. Masks will be required of both campers and staff when contact with other family groups cannot be avoided inside.
3. Health Center Staff will deliver medications to campers at meals and bedtime, in the dining hall and cabins when at all possible. Camper medications will be given out in pill pouches, medicine cups, and individual use dosing syringes whenever possible to limit physical contact. Health Center Staff will wear gloves when packaging medications.
4. Campers who need to report to the Health Center should be accompanied inside by only one other person. They should expect to find a properly cleaned and sanitized Health Center and a Staff member wearing both a mask and gloves. Campers should also expect to have their temperatures taken no matter what their complaints are. All visitors to the Health Center will wear masks.
5. Should a camper, volunteer or staff member show multiple COVID 19 symptoms the counselor will inform the health center staff and follow their guidance as to if the nurse will come to their location or if the camper will go directly to the isolation room to reduce possible contamination of the medical center. If any individual has presented with multiple symptoms of COVID 19 the Health Center will utilize an isolation room which is a separate room from the Health Center where the camper can be monitored by medical staff and counselors for any change in their symptoms. If the camper has enough symptoms to warrant being in the isolation room that camp Dr. will be contacted and their advice followed. This is available for any camper or staff member displaying multiple symptoms of Covid-19, including fever, cough, chills, shortness of breath or difficulty breathing, muscle or body aches, sore throat, nausea and vomiting, or diarrhea.
6. No camper will be isolated or sent home for one of these symptoms or even two, necessarily; Health Center Staff will ask questions about the symptoms, onset and severity to determine the cause. The nurse will also consult with the Dr that works with the camp for advice on treatment in regards to those displaying symptoms. Keep in mind that Covid-19 symptoms are generally mild in children, and campers

may be sent home for what seems like a mild illness. We are doing our best to make sure all campers and staff are healthy and in the right place.

7. If any individual shows multiple symptoms of COVID-19 we will ensure treatment and transport them to Titusville hospital where they will be tested and treated as needed before they go home. This ensures that we are able to keep the individual separated from any further close contact and contact trace if needed.
8. In addition if an individual is isolated or sent home due to COVID 19 concerns, their cabin and meeting areas will receive additional deep cleaning, and those sharing the cabin in close contact will be monitored for symptoms.
9. Campers will be taught expectations for mask wearing and social distancing within the camp setting.
10. Campers will be taught proper handwashing as needed based on their skills and abilities washing for a minimum of 20 seconds
11. Campers will be reminded to cough and sneeze into their mask or a tissue. Masks that become dirty or wet should be replaced with a clean one as soon as possible. They should throw used tissues in the trash and wash their hands immediately with soap and water for at least 20 seconds. When a mask or tissue is not available or in use, they should cough or sneeze into their elbow, not their hands.
12. Campers will be taught appropriate times to remove their masks such as while eating or sleeping or when able to be socially distant.
13. Visitors will not be allowed to come to camp during our summer camp sessions to keep camp as isolated as possible. Camps will also do a majority of their events on site or outdoors within their cohort, travel may occur for those that go rock climbing or canoeing etc, however those activities are led by our staff and in bus transportation to keep groups together and away from others. No group will be going off site during our Exceptional Persons camp.
14. Ventilation in our cabins consists of making sure that the windows are open and cabins are aired out during the day as much as possible when campers are not in them. Some of our buildings have air conditioning that has been adjusted to increase ventilation. Most of our camp activities occur outdoors and outdoor use will be encouraged as much as the weather allows. Campers will spend time indoors as necessary with their cohort camp group. We have many outdoor areas that are open air and covered pavilions that provide protection from the weather but increased ventilation as well.
15. Barriers have been placed on the serving line to keep space in between the person serving the food and the campers. Tables are spaced 6 feet apart for meals. Campers will follow the marked path to go through the cafeteria line and then to their tables, keeping their socially distanced spacing as they wait. In other areas the chairs will be spaced or areas marked to show distancing that is required.
16. Beds will be orientated and marked so that campers are Head-Toe in order to distance as far as possible and as close to 6 feet in between campers' heads. This

also may include leaving bunks open to add additional space between campers whenever possible, or using some top and bottom bunks to alternate and gain additional spacing.

After Camp

1. Parents should notify the camp as soon as possible if their camper becomes ill after returning home or tests positive for Covid-19.
2. Parents will be notified as soon as possible if their camper has been in close contact with anyone who later tests positive for Covid-19.
3. All camp facilities and equipment will be cleaned and sanitized per the CDC guidelines between each week of camp.

House Keeping

1. We have had a system installed to dispense Renegade Disinfectant Cleaner (or RDC) at the correct dilution to safely kill COVID-19
2. Every Cabin will have its bathrooms and commonly touched surfaces cleaned daily by housekeeping staff with RDC
3. Weekly Cleanings will involve using disinfectant products certified to kill Covid-19 on bunks, mattresses, floors, bathrooms, and commonly touched surfaces (RDC)
4. Playgrounds will be sprayed with RDC after each group visit
5. The Bathhouse at the pool will be cleaned between each group with RDC
6. Soap and sanitizers will be monitored and replaced as needed around camp
7. Volunteers will be encouraged to help their campers maintain a neat cabin that can be cleaned well during daily cleanings (nothing left in bathrooms or lobby surfaces)
8. Chapel, Wickie, and other designated meeting spaces will be sprayed down daily with RDC
9. Facilities used by multiple groups will be cleaned and disinfected between each use with RDC
10. Beds will be orientated and marked so that campers are Head-Toe in order to distance as far as possible and as close to 6 feet in between campers' heads. This also may include leaving bunks open to add additional space between campers whenever possible, or using some top and bottom bunks to alternate and gain additional spacing.